




**MARY ELLEN PIOTROWSKI POST 94  
THE AMERICAN LEGION  
DEPARTMENT OF ARIZONA  
PO BOX 5447, SUN CITY WEST, AZ 85376-5447**

April 26, 2020

SUBJECT: April 23, 2020 Executive Committee Meeting Minutes

1. CALL TO ORDER: The meeting was called to order at 0900.
2. ROLL CALL: All officers, trustees, and Past Post Commanders (PPC) were present except Trish Carlisle (A), Wayne Reidmann (A), and Gene Bogatko (E) and Harold Stern (A).
3. MINUTES: Minutes of Mar 18<sup>th</sup> meeting approved as distributed.
4. TAPS/SICK CALL: Post 94 Legionnaire Dennis Petersen (Army, Vietnam) passed Feb 8<sup>th</sup> and Post 94 Legionnaire Delores Grethen (Marine, WWII) passed this month.
5. UNFINISHED BUSINESS:
  - a. 2021 Membership Campaign: Planning in progress; details TBD.
  - b. COVID-19 impacts:
    - i. Buddy Checks: Few volunteers helped but almost all active members have been contacted – all reported “okay” and appreciated the call; now working on the inactive members on the roster; additional volunteers needed
    - ii. Food Bank Volunteers: Some members involved; information sent to members on Apr 8<sup>th</sup> and 20<sup>th</sup>.
    - iii. Requests for Assistance: None pending at this time but expect more Veterans to need help as virus constraints remain in place; discussed holding “regular donations” to organizations until later in the year to be able to have funds for needy individuals – if needed.
    - iv. Fire Fighter or the Year Plaque: Presentation on hold pending; need to contact Fire Department to verify they are working to identify nominee for 2020-2021.
    - v. Regular Membership Meeting – May 7<sup>th</sup>: Decided not to have the meeting; even if “Stay At Home Order” is lifted, social distancing will remain for quite some time and cannot be achieved in our meeting room.
  - c. Officer Elections: Discussed Options provided by District; not having an election not an option due to current vacancies and announced resignations; will plan to have elections at June meeting but will go digital if virus constraints remain in effect.
  - d. Officer Appointments: Discussed – no decision/recommendations.
  - e. FY2020-2021 Budget:
    - i. Review updates since last meeting: **Motion made by Gerry Berger, seconded by Jack Coyle, passed unanimously to approve, subject to Membership approval, the updated budget proposal, as amended to include the changes for storage, email blast, and contingency expenses discussed below.** Executive Committee approved budget is included.  
  
FY2020-2021 Exec  
Approved Budget
    - ii. Share Storage Costs: **Motion made by Gerry Berger, seconded by Jim Wheeler, passed unanimously to pay Corte Bella Vets \$144 annually (\$12/mo.; approximately 15% of their cost) to continue storing Post property and files in their climate-controlled storage area.** Added to budget as annual/recurring operating expense.
    - iii. Share Email Blast Costs: **Motion made by Gerry Berger, seconded by Tom Metzger, passed unanimously to pay Corte Bella Vets \$80 annually (one-third of the total cost) to share the cost of the software used to provide Post news and events to members via email.** Added to budget to budget as annual/recurring operating expense.

- iv. Contingency Expenses: **Motion made by Mike Laing, seconded by Jack Coyle, passed unanimously to increase contingency expense line from \$3,000 to \$4,000 based on current year actuals.**
  - f. Any other unfinished business? None.
6. NEW BUSINESS:
- a. Girls' State via Teleconference: This year's conference has been cancelled and the Post will receive a refund (\$900). Plans are in the works to potentially have Girls' State via teleconference and if executed, cost will be \$75/girl (\$150 total cost to Post).
  - b. Procure masks for members? Distribution Plan? **Motion made by Dennis Benjamin, seconded by Mike Laing, passed unanimously to spend \$1,318.38 to purchase 1000 disposable masks for Post members.** Funds to be paid to Corte Bella Vets. To be purchased from FY 2019-2020 (current year) Contingency (Specifics Unknown) Expenses budget line. Details of a distribution plan TBD.
  - c. Post 100 Membership – new Department Plan: For purposes of determining Department percent of membership goal achieved, Post 100 members actually count against the Department as if those members had not renewed. Going forward those members will be “automatically” assigned to a local post. Department plan details have not been published.
  - d. Memorial Day Advertisement: **Motion made by Gerry Berger, seconded by Jack Coyle, passed unanimously to spend \$200 on a Memorial Day advertisement in Independent papers remembering Veterans from all wars and conflicts.** Funds to be paid from FY2020-2021 (current year) Contingency expense line. Approved to spend more than approved budget amount.
  - e. Current fiscal year (FY2019-2020) budget donations: Frank Adelman brought to everyone's attention that several approved donations had not completed as of today. **Motion made by Gerry Berger, seconded by Jack Coyle, passed unanimously to 1) not make these approved donations: AL Baseball (\$500), AL National Emergency Fund (\$1000), ALLECA (\$1000), Boys' State (\$900), and Corte Bella Vets (\$200) and 2) to immediately make the approved donations to: SEE4Vets (\$500), Soldier's Best Friend (\$500), St Vincent DePaul (\$400), and Veterans First (\$500).**
  - f. Any other new business? None.
7. GOOD OF THE LEGION:
- a. National Cemetery Internment Restrictions now include requiring all participants (previously limited to 10) to now stay in their cars or on the road but not in the shelter.
  - b. Sunland Memorial Park Memorial Day Ceremony is currently on hold pending determination about the “Stay at Home Order”. If lifted by May 1<sup>st</sup>, the ceremony MAY be held.
  - c. Any other items for discussion? None.
8. CLOSING PRAYER: Everyone asked to keep our members and their families, our friends, all Veterans, and all Service Members and First Responders in their thoughts and prayers.
9. ADJOURNMENT: Meeting adjourned at 1025.

For God and Country

*Larry Leighton*

Larry Leighton  
 Commander  
 Mary Ellen Piotrowski Post 94  
 The American Legion  
 Department of Arizona