



**MARY ELLEN PIOTROWSKI POST 94  
THE AMERICAN LEGION  
DEPARTMENT OF ARIZONA  
PO BOX 5447, SUN CITY WEST, AZ 85376-5447**

June 14, 2020

SUBJECT: June 4, 2020 Membership Meeting Minutes

1. CALL TO ORDER: The meeting was called to order at 1000. Open ritual completed. Commander provided zoom meeting administrative remarks and introduced Paul Van Rooy who had agreed to be our Post Chaplain.
2. ROLL CALL: All Officers and Trustees present except: Jr Vice Commander (V), Chaplain (V), Service Officer (A), Trustees Riedmann (A) and Metzger (E), and Past Post Commanders Bogatko (E) and Stern (E). Seventeen members attended, and a quorum was met.
3. MINUTES: Minutes of Mar 5th meeting were approved as distributed.
4. OFFICER AND COMMITTEE REPORTS:
  - a. Senior Vice Commander: Membership Committee recommendations to achieve 100% membership goal by Dec 31, 2020 (for 2021 membership); Honor Guard at National Cemetery still on hold; one flag raising ceremony scheduled for Flag Day.
  - b. Adjutant: Consolidated Post Report (CPR) in progress; will be submitted on or before suspense of Jun 15<sup>th</sup>.
  - c. Finance Officer: Apr 1-30 report showed income of \$195 and disbursements of \$3,418; Current fund balance is \$21,638. Mask committee completed disbursement of the masks to all members. The Finance Officer's report was approved as presented subject to review and will be maintained by the Adjutant.
  - d. Chaplain: Learning responsibilities and will meet with Trish. Paul reminded everyone to contact him when they learn of any member or family member needing to be contacted or remembered in thoughts and prayers.
  - e. Trustees: Nothing to report.
5. TAPS/SICK CALL: None reported.

6. UNFINISHED BUSINESS: Mask distribution: Successfully delivered two per member mailing address; lots of good comments received via phone and email. Masks reportedly available locally now at Peoria Walmart and online at Golf-x.

7. NEW BUSINESS:

a. Meeting Schedule for Jul and Aug:

**Motion made by Domenick Iacovelli, seconded by Dennis Benjamin to have our Jul and Aug meetings via Zoom. Passed unanimously.**

Discussion centered around virus restraints and concerns; Frank suggested additional information/instruction on Zoom be provided to the members before the Jul meeting.

b. District 11 – what can it do for us? Commander Leighton let everyone know he had been elected to be the First (Senior) Vice Commander for District 11 and explained he hopes to change the way the District runs operations and asked for input as to how the District could help the Post. – No input from anyone on the meeting.

c. Approve FY 2020-2021 Budget:

**Motion made by Larry Leighton, seconded by Jim Heller to approve the Post's FY 2020-2021 budget previously approved by the Executive Committee. Passed unanimously.**

- i. Commander Leighton highlighted the planned income (\$45,614) but indicated he had concerns about being able to reach the forecasted Fall Pancake Breakfast income given virus constraints that will most probably inhibit the planned income. At this time, the total includes a draw from fund balance of only \$639 to balance the budget.
- ii. The anticipated total for expenses and donations is \$45,614. We decided not to disburse the organizational/program donations until later in the fiscal year as we see potentially see an increase in the requests for assistance due to the virus impacts.
- iii. A copy of the approved budget (Excel spreadsheet) is included here (click to open).



Post 2020-2021  
Approved Budget

- d. Purchase Laptop Computer for Post Finance Officer's Use: The Finance Committee recommends buying a Post laptop computer for the Finance Officer's use to facilitate record keeping and transfer of files when the Finance Officer changes.

**Motion made by Paul Van Rooy, seconded by Ernie Smith, to purchase a laptop computer not to exceed \$500 for the Finance Officer's use. Passed unanimously.**

- e. Upcoming Post Events or Post Support – Need a Team Coordinator: No discussion and no volunteers to take the lead/support on these events.
- i. Fall Picnic: Oct 24th: (Larry Anderson)
  - ii. November Pancake Breakfast: Nov 3rd: (??)
  - iii. Christmas Luncheon: Dec 12th – Briarwood: (??)
  - iv. Veteran's Benefit Expo: Jan 28<sup>th</sup> (Gerry Berger/Ken Porizek)

f. Election of Officers:

- i. Commander Leighton reviewed the nomination and voting process that had been previously provided to all members including paper ballots for those not using a computer and electronic survey capability for those not going to be at today's meeting.
- ii. Nominations were opened. No additional nominations had been made since the advance email and none received during the meeting. The complete slate of elected positions and nominees is:
  - a. Commander: Larry Leighton
  - b. Senior Vice Commander: Jack Coyle
  - c. Junior Vice Commander: Ken Porizek
  - d. Finance Officer: Denny Fossey
  - e. Trustee #1: Dennis Benjamin
  - f. Trustee #2: Crystal Hoffman

**Motion made by Paul Van Rooy, seconded by Frank Adelman, to close the nominations and cast a single vote for the entire slate as there is only one nominee for each position. Passed unanimously.**

**Motion made by Ernie Smith, seconded by Crystal Hoffman, to elect those nominated. Passed unanimously.**

- g. Installation of Officers: The oath of office was administered to the elected officers by Commander Leighton.

h. Does anyone have any additional new business? None.

8. FOR THE GOOD OF THE LEGION:

a. District Officer listing will be on our website.

b. Calendar of Events: Keep checking but some events may be cancelled due to virus so be sure to check before you go.

c. Everett Adams announce the Luke Retiree Days will not be held until further notice.

d. Does anyone have anything for the good of the Legion?

9. CLOSING CEREMONIES: Chaplain Van Rooy provided our final prayer. Commander Leighton played "The Four Candles".

10. ADJOURNMENT: Meeting adjourned at 1055.

For God and Country

*Larry Leighton*

Larry Leighton  
Commander  
Mary Ellen Piotrowski Post 94  
The American Legion  
Department of Arizona